

Eglwys **Br** **Madryn** *Churches*

Cyfarfod *Festri* **Blynyddol**
Annual *Vestry* **Meeting**

Dydd Gŵyl Beuno Sant | St Beuno's Day

Dydd Mercher | Wednesday

Ebrill 20 April

2016

Eglwys Dewi Sant | Nefyn | St David's Church



Esgobaeth
Bangor
The Diocese
of Bangor

YR EGLWYS
YNG NGHYMRU



THE CHURCH
IN WALES

Eglwysi Bro Madryn Churches		Amser Time	Eitem Item	Crynodeb Overview	Gweithred Action	
<p>Cyfarfod Ffestri Blynnyddol Annual Vestry Meeting</p> <p>Manylion y Cyfarfod Meeting Details</p> <p>Dyddiad Date: Mercher Weds, Ebrill 20 April, 2016, 7:00yp/pm</p> <p>Lleoliad Venue: Eglwys Dewi Sant Nefyn St David's Church</p> <p>Yn Bresennol Attendees Ar agor i bob aelod o'r gymuned. Open to all members of the community.</p> <p>Er mwyn pleidleisio, rhaid fod ar Rôl yr Etholwyr. Only those on the Electoral Roll are allowed to vote.</p> <p>Richard Wood (Ficer/Vicar) (Cadeirydd/Chair)</p> <p>I'w gael ei hapwyntio To be appointed (Ysgrifennydd/Secretary)</p> <p>Donald Roberts</p> <p>Joe Worthington (Darllenwyr/Readers)</p> <p>Naomi Wood (GGPIT/CYFME)</p> 	19:00	Gweddïau Prayers				
		Ymddiheuriadau Apologies				
	19:05	Cofnodion y Cyfarfod Diwethaf Minutes of Previous Meeting				
	19:10	Materion yn Codi Matters Arising				
		Adroddiadau Blynnyddol Annual Reports	Ficer Vicar			
			Wardeniaid Churchwardens			
			Synodau Synods			
			Cynhadledd yr Esgobaeth Diocesan Conference			
		Adroddiadau Cyllid Financial Reports	Eglwysi Churches			
			Ardal Weinidogaeth Ministry Area			
		Etholiadau Elections	Warden y Bobl People's Churchwarden			
			Cyngor yr Ardal Weinidogaeth Ministry Area Council			Cynrychiolwyr Representatives
			Trysorwyr Treasurers			Cadeirydd Chair
						Eglwysi Churches
			Cynrychiolwyr Synod a Gynhadledd yr Esgobaeth Synod and Diocesan Conference Representatives			Bro Madryn
	Penodiadau Appointments	Wardeniaid Wardens				
		Ymchwilwyr Annibynnol Independent Examiners				
	Plant, Ieuenctid a Theuluoedd Children, Youth & Families	Adroddiad Report				
	Polisi Diogelu Safeguarding Policy					
	Gofal Bugeiliol Pastoral Care	Comisiynu'r Tîm Ymweliadol Commissioning the Visiting Team				
	Esgobaeth Mith a Chil Dara The Diocese of Meath & Kildare	Llythyr oddi wrth Esgob Andy Letter from Bishop Andy				
	Cylchgrawn Bro Bro Magazine	Diweddariad Update				
20:50	UFA AOB					
20:55	Dyddiad y Cyfarfod Nesaf Date of the Next Meeting					
21:00	Gweddïau Prayers					

**Cofnodion Cyfarfod Festri Flynyddol Ardal Weinidogaethol Bro Madryn
yn ymgorffori cyfarfod o Gyngor yr Ardal Weinidogaethol / CPE
a gynhaliwyd ar 23^{ain} Ebrill, 2015 yn Eglwys Dewi Sant, Nefyn**

- 1) Cadeiriwyd y cyfarfod gan y Parchedig Richard Wood ac agorwyd ef gyda gweddi a darlleniad o 1 Thessalonïaiaid P5 ad12 .
- 2) Derbyniwyd ymddiheuriadau oddi wrth Philip Stunt, Rosemary Wynne Finch, Mary Jones, Iris Leigh, Nancy Lomas, Amanda Jones, Theresa Evans, Gilian Tierney a Liz Saville Roberts.
- 3) Cymeradwywyd cofnodion y cyfarfod diwethaf wedi symud pob cyfeiriad at y Santes Fair.
- 4) Adroddiadau Blynyddol
 - a) Diolchodd y Ficer i bawb am eu cefnogaeth a'u cydweithrediad. Crybwyllwyd yn arbennig bawb sy'n cymryd ac yn arwain gwasanaethau , yn arbennig Joe Worthington, ac i'r Tîm Gweinidogaethol. Mae'r 18 mis diwethaf wedi bod yn amser i ddod i adnabod ac ymddiried yn ein gilydd. Rydym yn aros am Arolwg Bro Madryn, lle bu lefel dda o adborth o'r gymuned. Bydd yr arolwg gyda ni yng nghanol Mai, gyda chyfarfod agored wedi ei gynllunio ar gyfer dechrau Mehefin. Bydd Cyngor Eglwysig y Plwyf (PCC) yn cyfarfod yn fuan wedi hyn i benderfynu ar weithredu.
 - b) Cynhadledd yr Esgobaeth Mynychodd John Tierney hon. Roedd trafodaethau'n bennaf am Gronfa Weinidogaethol yr Esgob.
 - c) Nid yw cynhadledd y ddeoniaeth yn bodoli bellach ar ei hen ffurf. Bydd gwybodaeth am Gyfarfodydd Synod newydd ar gael yn fuan.
 - d) Mae Cyfarfodydd Cynulleidfaol blynyddol ar gyfer pob eglwys wedi digwydd fel sy'n ofynnol. Cymeradwywyd penodiad y swyddogion a ganlyn:

<u>Eglwys</u>	<u>Wardeiniaid</u>	<u>Trysorydd</u>	<u>Ysgrifennydd</u>	<u>Cynrychiolydd CAW (Dirprwy)</u>
Pistyll	Anne Hall	Anne Hall	Dim ar gael	Anne Hall
Nefyn	Anne Hall Buddug Jones	I'w barhau	Roger Stephens Jones	Anne Hall Roger Stephens Jones (lle gwag)
Edern	Griffith Roberts Toby Kenyon	Griffith Roberts	I'w barhau	Griffith Roberts Wyn Hughes (Toby Kenyon)
Tudweiliog	Siwsan Griffith Mary Conchie	Rosemary Wynne Finch	Iola Pritchard	Siwsan Griffith Haydn Hughes (Mary Conchie)
Llangwinnadl	John Tierney Fred Hampton	Keith Dabson	Gillian Tierney	John Tierney Mary Moore (Fred Hampson)
Bryncroes	Edwin Evans Rene Evans	Haydn Jones	Edwin Evans	Edwin Evans Rene Evans (lle gwag)

<u>Eglwys</u>	<u>Wardeiniaid</u>	<u>Trysorydd</u>	<u>Ysgrifennydd</u>	<u>Cynrychiolydd CAW (Dirprwy)</u>
Botwnnog	Sarah Booth John Williams	Joan Bakewell	Beth Worrall	Sarah Booth David Best (John Williams)
Llaniestyn	Maureen Joyce Janet Parkinson	Maureen Joyce	Peta Woodcock	Maureen Joyce Hywel Parry-Smith (Janet Parkinson)
Llandudwen	Joe Worthington Cathy Crocker	Bob Thomas	Jacque Hughes Jones	Joe Worthington Bob Thomas (Jacque Hughes Jones)

5) Adroddiadau Ariannol

a) Cytunwyd i Gyfrif Treuliau Bro Madryn aros yn £7K.

b) Eglwysi Unigol

- i) Cymeradwywyd bob adroddiad ariannol ar wahân i Edern a Bryncroes y bydd eu cyfrifon yn cael eu hadolygu yn y cyfarfod PCC nesaf. Awgrymwyd y byddai'n syniad da dosbarthu adroddiadau ariannol eglwysi unigol bythefnos cyn y Cyfarfod Ffestri Blynyddol. Mae trysoryddion i drafod model adrodd unffurf. Mae model yr Eglwys yng Nghymru ar gyfer grŵp o eglwysi fel Plwyf Unedig (fel pob Ardal Weinidogaethol yn cynnwys Bro Madryn) yn gofyn am un Trysorydd i weinyddu pob arian ar gyfer y Plwyf yn ganolog, yn hytrach na chael Trysoryddion unigol ar gyfer pob eglwys. Byddai hynny'n arbed yr angen am 9 Trysorydd ar wahân a ffyrdd gwahanol o adrodd ond byddai hynny'n waith mawr i wirfoddolwr a gall felly gynnwys costau ychwanegol (wedi eu rhannu gyda Bro Enlli?). Mae'n debygol y trafodir y sefyllfa hon yn yr Arolwg Plwyf sydd ar ddod.
- ii) Dosbarthodd Richard gofnodion presenoldeb ar gyfer pob eglwys.
- iii) Awdurdodwyd y rhai a restrir isod yn llofnodwyr ar gyfer cyfrifon a ddelir gan yr eglwysi yn eu tro.
- (1) Pistyll & Nefyn – Richard Wood, Jill Hughes, Buddug Jones
 - (2) Edern – Richard Wood, Toby Kenyon, Griffith Roberts
 - (3) Tudweiliog – Richard Wood, Iola Pritchard, Rosemary Wynne Finch
 - (4) Llangwinnadl – Richard Wood, Keith Dabson, John Tierney
 - (5) Bryncroes – Richard Wood, Edwin Evans, Haydn Jones
 - (6) Botwnnog – Richard Wood, Joan Bakewell, John Williams, Donald Roberts, Sarah Booth
 - (7) Llaniestyn – Richard Wood, Maureen Joyce, Janet Parkinson
 - (8) Llandudwen – Richard Wood, Bob Thomas, Jacque Hughes Jones
 - (9) Ardal Weinidogaethol Bro Madryn – Richard Wood, David Best, Maureen Joyce, Joe Worthington
- c) Cronfeydd Cyfyngedig Esboniodd Richard nad yw rhai o'n heglwysi'n dilyn yr arfer priodol pan ddaw i gronfeydd Cyfyngedig. Mae dyrannu arian a ddelir gan sefydliad elusennol fel 'Cyfyngedig' yn dod gyda chyfrifoldebau cyfreithiol sylweddol

- i) Dylai pob arian a roddwyd gyda chyfrifoldeb penodol ar gyfer ei ddefnydd gael ei ddyrannu fel 'Cyfyngedig'. Dylai pob arian a godwyd drwy godi arian lle mae defnydd bwriadedig yr arian wedi ei nodi (hy 'ar gyfer adeilad yr Eglwys' neu 'ar gyfer y Fynwent') o'i gyferbynnu ag ar gyfer defnydd cyffredinol yr eglwys hefyd gael ei ddynodi fel cyfyngedig.
- ii) Dim ond arian a roddwyd y tu allan i'r meini prawf hynny y gellir ei drin fel 'Digyfyngiad'.
- iii) Mae'n arfer cyffredin dal dau gyfrif banc – un ar gyfer Cronfeydd Cyfyngedig ac un arall ar gyfer Cronfeydd Digyfyngiad lle cedwir cofnod ynghylch faint o'r arian yn y Cyfrif Cyfyngedig sydd ar gyfer pa bwrpas. Dylai Cyfrifon Mynwentydd a Chyfrifon Adeiladau ddisgyn i'r categori hwn ond dylid gallu ei gyfuno.
- iv) Nid yw'r ffaith bod yr arian wedi ei roi mewn Cyfrif Cyfyngedig yn golygu na ellid ei ddefnyddio i dalu i Gronfa Weinidogaeth yr Esgob, ein prif reidrwydd ariannol. Dylai fod modd bob amser adnabod sut y rhoddwyd arian mewn Cyfrif Cyfyngedig a pha gyfyngiadau a osodwyd arno. Os na chedwir unrhyw gofnod, nid yw'r arian yn gyfyngedig mewn gwirionedd ac mae ceisio'i drin fel y cyfryw yn erbyn rheoliadau'r Comisiwn Elusennol.
- v) Nid yw Cyfrifon Cadw o angenrheidrwydd yn Gyfyngedig oni wnaed amodau o'r math a grybwyllir uchod gan y rhoddwr pan roddwyd yr arian yn wreiddiol.

6) Etholiadau

a) Warden y Bobl Roger Stephens Jones

b) Trysorydd Dave Best

c) Ysgrifennydd Jacquie Hughes Jones

d) Cynrychiolwyr Cynhadledd yr Esgobaeth gohiriedig (cytunwyd yng Nghyngor Eglwysig y Plwyf - PCC)

e) Archwiliwr Mike Jones

f) Cadeirydd y PCC Hywel Parry Smith

7) Capel Ceidio Gofynnwyd am ganiatâd gan y perchennog presennol i gael Caniatâd Cynllunio i gloddio o dan y llwybr. Richard i ymchwilio gan fod gan Griff Roberts lythyr yn datgan na chaniateir unrhyw newidiadau cynllunio yn y capel.

8) KYB Bydd grŵp newydd yn dechrau. Wedyn bydd 3 grŵp astudio'r Beibl a 2 grŵp KYB. Os bydd angen mwy siaradwch â Richard.

9) Gweddigarwch Mae'n rhaid i ni weddio'n barhaus. Mae'r Canon Tim Higgins o Benllech yn ystyried ein hadnoddi. Bydd gweddi dawel wythnosol yn Llaniestyn o fis Mai ymlaen ar brynhawn dydd Mawrth.

10) Dyddiad y Cyfarfod Nesaf 28^{ain} Ebrill 2016. Ceisir lleoliad newydd.

**Minutes of the Annual Vestry Meeting of the Bro Madryn Ministry Area
incorporating a meeting of the Ministry Area Council / PCC
held on 23rd April, 2015 at St David's, Nefyn**

- 1) The meeting was chaired by the Rev'd Richard Wood and was opened with a prayer and a reading from 1 Thessalonians Ch5 v12 .
- 2) Apologies were received from Philip Stunt, Rosemary Wynne Finch, Mary Jones, Iris Leigh, Nancy Lomas, Amanda Jones, Theresa Evans, Gilian Tierney and Liz Saville Roberts.
- 3) Minutes of last meeting were approved after the removal of all reference to St Mary's.
- 4) Annual Reports
 - a) The Vicar thanked all for their support and co-operation. Special mention was made to all who take and lead services, especially Joe Worthington, and to the Ministry Team. The last 18 months have been a time to get to know and trust one another. We await the Bro Madryn Review, where there has been a good level of feedback from the community. The review will be with us in the middle of May, with an open meeting planned for early June. The PCC will meet soon after this to decide action.
 - b) Diocesan Conference John Tierney attended this. Discussions were mainly about the Bishops Ministry Fund.
 - c) Deanery conference no longer exists in its old form. Information about new Synod Meetings will be available soon.
 - d) Annual Congregational Meetings for each church have taken place as required. The appointment of the following officers was approved:

<u>Church</u>	<u>Wardens</u>	<u>Treasurer</u>	<u>Secretary</u>	<u>MAC representative (Deputy)</u>
Pistyll	Anne Hall	Anne Hall	N/A	Anne Hall
Nefyn	Anne Hall Buddug Jones	TBC	Roger Stephens Jones	Anne Hall Roger Stephens Jones (vacancy)
Ederne	Griffith Roberts Toby Kenyon	Griffith Roberts	TBC	Griffith Roberts Wyn Hughes (Toby Kenyon)
Tudweiliog	Siwsan Griffith Mary Conchie	Rosemary Wynne Finch	Iola Pritchard	Siwsan Griffith Haydn Hughes (Mary Conchie)
Llangwnnadr	John Tierney Fred Hampton	Keith Dabson	Gillian Tierney	John Tierney Mary Moore (Fred Hampton)
Bryncroes	Edwin Evans Rene Evans	Haydn Jones	Edwin Evans	Edwin Evans Rene Evans (vacancy)

<u>Church</u>	<u>Wardens</u>	<u>Treasurer</u>	<u>Secretary</u>	<u>MAC representative (Deputy)</u>
Botwnnog	Sarah Booth John Williams	Joan Bakewell	Beth Worrall	Sarah Booth David Best (John Williams)
Llaniestyn	Maureen Joyce Janet Parkinson	Maureen Joyce	Peta Woodcock	Maureen Joyce Hywel Parry-Smith (Janet Parkinson)
Llandudwen	Joe Worthington Cathy Crocker	Bob Thomas	Jacque Hughes Jones	Joe Worthington Bob Thomas (Jacque Hughes Jones)

5) Financial Reports

a) Bro Madryn Expenses Account was agreed to remain at £7K.

b) Individual Churches

i) All financial reports were approved except for Edern and Bryncroes whose accounts will be reviewed at the next PCC meeting. It was suggested that it would be a good idea to circulate individual churches financial reports a fortnight before the Annual Vestry Meeting. Treasurers are to discuss a uniform reporting model. The Church in Wales' model for a group of churches as a United Parish (like all Ministry Areas including Bro Madryn) asks for one Treasurer to administer all finances for the Parish centrally, rather than having individual Treasures for each church. This would save the need for 9 separate Treasurers and different ways of reporting but this would be a large job for a volunteer and may therefore involve extra costs (shared with Bro Enlli?). It is likely that this situation will be discussed in the forthcoming Parish Review.

ii) Richard circulated attendance records for each church.

iii) The people listed below were authorised as signatories for the accounts held by the respective churches.

(1) Pistyll & Nefyn – Richard Wood, Jill Hughes, Buddug Jones

(2) Edern – Richard Wood, Toby Kenyon, Griffith Roberts

(3) Tudweiliog – Richard Wood, Iola Pritchard, Rosemary Wynne Finch

(4) Llangwnnadr – Richard Wood, Keith Dabson, John Tierney

(5) Bryncroes – Richard Wood, Edwin Evans, Haydn Jones

(6) Botwnnog – Richard Wood, Joan Bakewell, John Williams, Donald Roberts, Sarah Booth

(7) Llaniestyn – Richard Wood, Maureen Joyce, Janet Parkinson

(8) Llandudwen – Richard Wood, Bob Thomas, Jacque Hughes Jones

(9) Bro Madryn Ministry Area – Richard Wood, David Best, Maureen Joyce, Joe Worthington

c) Restricted funds Richard explained that some of our churches are not following proper practice when it comes to Restricted funds. The allocation of monies held by a charitable organisation as 'Restricted' comes with significant legal responsibilities.

i) All monies given with a specific remit for their use should be allocated as 'Restricted'. All monies raised through fundraising where the intended use of the monies was

specified (ie 'for the Church Building' or 'for the Graveyard') as opposed to for general church use should also be allocated as restricted.

- ii) Monies given outside of those criteria can only be treated as 'Unrestricted'.
- iii) It is common practice to hold two bank accounts – one for Restricted Funds and another for Unrestricted where records are kept as to how much of the money in the Restricted Account is for which purpose. Graveyard Accounts and Buildings Accounts should fall into this category but should be able to be merged.
- iv) Just because money has been put in a Restricted Account does not mean that it cannot be used to pay the Bishop's Ministry Fund, our primary financial obligation. It should always be possible to identify how money in a Restricted Account was given and what the restrictions placed upon it were. If no such record is kept, the money is not truly restricted and trying to treat it as such is against Charity Commission regulations.
- v) Savings Accounts are not necessarily Restricted unless such stipulations as mentioned above were made by the donor when the money was originally given.

6) Elections

- a) People's Warden Roger Stephens Jones
- b) Treasurer Dave Best
- c) Secretary Jacquie Hughes Jones
- d) Diocesan Conference Representatives on hold (agreed at PCC)
- e) Auditor Mike Jones
- f) Chair of PCC Hywel Parry Smith

7) Capel Ceidio Permission has been requested by the current owner for planning permission to dig under the pathway. Richard to investigate as Griff Roberts has letter stating that no planning changes are allowed at the chapel.

8) KYB New group starting. There will then be 3 Bible study groups and 2 KYB groups. If more required speak to Richard.

9) Prayerfulness We must pray continually. Canon Tim Higgins from Penllech is considering resourcing us. There will be weekly silent prayer in Llaniestyn from May onwards on Tuesday afternoons.

10) Date of Next Meeting 28th April 2016. New location to be sought.

Cyllid | Finance

Ar y tudalennau nesaf mae fersiwn syml o gyfrifau wahanol eglwysi Bro Madryn. Mi fydd copïau llawn o'r cyfrifon, fel y derbyniwyd gan y Cyfarfodydd Cynulleidfaol Blynyddol, ar gael yn y Cyfarfod Festri Flynyddol. Maen nhw wedi bod ar gael ym mhob eglwys. Dim ond rhain sy'n rhoi holl fanylion i ni. Nid yw pob darn o wybodaeth ar gael i bob eglwys gan fod nifer o wahanol fformat i'r cyfrifon ar hyn o bryd.

On the following pages you will find a simplified breakdown of the various accounts of the churches in Bro Madryn. Full accounts, as they have been presented to and approved by the respective Annual Congregational Meetings of each church, will be available at the Annual Vestry Meeting. They have also been available in each church. They alone provide the full picture. The various formats of the accounts mean that not all information is provided below for each church.

St Beuno's, Pistyll			
Unrestricted Account(s)			
Opening Balance	£675.66		
Total Income	£2,338.38	Total Expenditure	£1,154.84
of which, collections	£314.22	of which, BMF	£0
		Closing Balance	£1,859.20
Bishop's Ministry Fund			
BMF Requested	£350	Shortfall	£350
Prior Arrears	£0	Current Arrears	£350
Restricted Account (COIF)			
Opening Balance	£2,527.21		
Total Income	£11.39	Total Expenditure	£0
		Closing Balance	£2,538.60

St David's, Nefyn			
Unrestricted Account(s)			
Opening Balance	£14,311.72		
Total Income	£13,793.07	Total Expenditure	£14,614.10
of which, collections	£7,255.69	of which, BMF	£10,000.00
		Closing Balance	£13,490.69
Bishop's Ministry Fund			
BMF Requested	£22,163	Shortfall	-£3,000
Prior Arrears	£	Current Arrears	£19,163
Restricted Account (COIF)			
Opening Balance	£2,484.85		
Total Income	£818.71	Total Expenditure	£0
		Closing Balance	£3,303.56

St Edern's, Edern			
Unrestricted Account(s)			
Opening Balance	£5,203.25		
Total Income	£4,981.19	Total Expenditure	£5,169.84
of which, collections	£3,910.68	of which, BMF	£3,200.00
		Closing Balance	£4,607.75
Bishop's Ministry Fund			
BMF Requested	£3,200	Shortfall	£0
Prior Arrears	£3,724.50	Current Arrears	£3,724.50
Restricted Account (Cemetery)			
Opening Balance	£6,243.60		
Total Income	£390.00	Total Expenditure	£888.00
		Closing Balance	£6,369.78

St Cwyfan's, Tudweiliog			
Unrestricted Account(s)			
Opening Balance	£5,154.98		
Total Income	£7,989.33	Total Expenditure	£7,694.82
of which, collections	£2,915.04	of which, BMF	£4,950.00
		Closing Balance	£5,449.49
Bishop's Ministry Fund			
BMF Requested	£4950	Shortfall	£0
Prior Arrears	£5,228	Current Arrears	£5,228
Restricted Account (Churchwarden's Money Manager)			
Opening Balance	£4,643.80		
Total Income	£1,052.78	Total Expenditure	£1,500
		Closing Balance	£4,196.58

St Gwynhoedl's, Llangwnnadl			
Unrestricted Account(s)			
Opening Balance	£6,934.88		
Total Income	£8,943.51	Total Expenditure	£9,981
of which, collections	£	of which, BMF	£5,200
		Closing Balance	£5,897.39
Bishop's Ministry Fund			
BMF Requested	£5,200	Shortfall	£0
Prior Arrears	£12,155	Current Arrears	£8,155*
Restricted Account(s)			
Opening Balance	£4,402.28		
Total Income	£765.80	Total Expenditure	£850.04
		Closing Balance	£4,318.04

*£4,000 has been repaid outside of 2015

Santes Fair, Bryncroes			
Unrestricted Account(s)			
Opening Balance	£2,040.66		
Total Income	£4,358.17	Total Expenditure	£1,207.48
of which, collections	£983.00	of which, BMF	£0
		Closing Balance	£5,191.35
Bishop's Ministry Fund			
BMF Requested	£2,800	Shortfall	£2,800*
Prior Arrears	£3,953.50	Current Arrears	£6,753.50*
Restricted Account (Cronfa Apel y Fynwent)			
Opening Balance	£2,170.53		
Total Income	£186.44	Total Expenditure	£300.00
		Closing Balance	£2,056.97

*Bryncroes BMF Payments continue to be made in year following the request and as such have been allocated by the Diocese to the year in which they were made – a different year to the one supposed by the accounts.

St Beuno's, Botwnnog			
Unrestricted Account(s)			
Opening Balance	£5,710.07		
Total Income	£15,832.37	Total Expenditure	£14,537.16
of which, collections	£5,896.50	of which, BMF	£8,500.00
		Closing Balance	£7,005.28
Bishop's Ministry Fund			
BMF Requested	£8,500	Shortfall	£0
Prior Arrears	£19,224.25	Current Arrears	£19,224.25
Restricted Account (Cemetery)			
Opening Balance	£66.63		
Total Income	£125.00	Total Expenditure	£155.00
		Closing Balance	£36.63

St Iestyn's, Llaniestyn			
Unrestricted Account(s)			
Opening Balance	£2,279.17		
Total Income	£8,125.38	Total Expenditure	£6,327.54
of which, collections	£3,620.39	of which, BMF	£4,200.00
		Closing Balance	£4,077.01
Bishop's Ministry Fund			
BMF Requested	£4,200	Shortfall	£0
Prior Arrears	£0	Current Arrears	£0
Restricted Accounts (Renovation + Churchyard)			
Opening Balance	£3,835.74		
Total Income	£650.00	Total Expenditure	£2,651.60
		Closing Balance	£1,834.14

St Tudwen's, Llandudwen			
Unrestricted Account(s)			
Opening Balance	£2,334.03		
Total Income	£4,017.48	Total Expenditure	£4,328.50
of which, collections	£2,898.60	of which, BMF	£3,200
		Closing Balance	£2,527.69
Bishop's Ministry Fund			
BMF Requested	£3,200	Shortfall	£3,200
Prior Arrears	£22,979	Current Arrears	£22,979

Nodiadau | Notes

Slight complications have been caused by our total promised amount being greater than the amount requested of us (albeit by only £352). Bryncroes and Pistyll have subsequently made their payments and we are in conversation with the diocese to ensure that this does not count against us in terms of being allowed to apply for grants.

Our historic arrears are a matter of debate and disagreement. Some churches maintain that they have never missed a payment. Others admit to having done so, but only because the request was unrealistic due to external factors. Others still have simply failed to pay.

(Official) Bro Madryn Bishop's Ministry Fund Totals

<u>Arrears at start of 2015:</u>	£89,427.25
2015 BMF Promised:	£39,048.00
<u>Paid in 2015:</u>	£36,250.00
Arrears at end of 2015:	£92,405.25

Etholiadau a Phenodiadau

Elections & Appointments

Isod ceir crynodeb o'r etholiadau a phenodiadau sydd angen inni ei gwneud yn y cyfarfod yma, gan gynnwys, lle bo'n briodol, yr argymhellion ar gyfer y swyddi hynny sydd naill ai yn dod o'r Esgobaeth neu o'r Cyfarfodydd Cynulleidfaol (Eglwysi) Blynyddol eglwysi Bro Madryn.

Below is a summary of the elections and appointments which we need to make in this meeting including, where appropriate, the recommendations for those posts which either come from the Diocese or from the Annual Congregational (Church) Meetings of the various churches of Bro Madryn.

Etholiadau | Elections

Wardeniaid yr Eglwys | Churchwardens

Fel Ardal Weinidogaeth mae cynnom ni dau Warden Eglwys; un wedi ei apwyntio gan y Ficer (sef Warden y Ficer), ac un wedi ei ethol gan Gyfarfod Festri Flynyddol (sef Warden y Bobl).

Yn anffodus, bu farw yn ddiweddar Mr Roger Stephens Jones, a gafodd ei ethol yn Warden y Bobl llynedd. Yn y cyfarfod yma, disgwylid i chi ethol ei olynydd.

Mae'n angenrheidiol i Wardeniaid Eglwys yn Gymunwr yn yr Eglwys yng Nghymru a'i fod wedi cofrestru'n iawn ar Rol yr Etholwyr. Does dim yn wahardd Warden Eglwys rhag cymryd rôl arall o fewn eglwys neu'r Ardal Weinidogaeth.

Isod mae lle i'ch cynnig chi o Warden y Bobl.

As a Ministry Area we have two Churchwardens; one appointed by the Vicar (known as the Vicar's Warden), and one elected by the Annual Vestry Meeting (known as the People's Warden).

Mr Roger Stephens Jones, elected as People's Warden last year, sadly died a few months ago. In this meeting, you are required to elect his successor.

Churchwardens need to be communicant members of the Church in Wales and be properly entered on the Electoral Roll. Nothing prohibits a Churchwarden from also filling another role within an individual church or the Ministry Area.

Below is space for your proposal as People's Warden.

Warden y Bobl People's Warden	
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Cyngor yr Ardal Weinidogaeth (CPE) | Ministry Area Council (PCC)

Dyma'r prif gorff sy'n gwneud penderfyniadau ym Mro Madryn. Mae ganddynt awdurdod dros gyllid a materion cyffredinol yr Ardal Weinidogaeth.

Gofynnir i chi cadarnhau gofyn y CAW presennol mai fel yr amlinellir yn y Ddogfen Cynnig (Rhagfyr, 2015) y bydd ei gyfansoddiad, sef:

This is the main decision-making body of Bro Madryn. They have authority over the finance and general running of the Ministry Area.

You are being asked to confirm the will of the current MAC that its composition be as was in the Proposal Document (December, 2015), namely:

- y Ficer | *the Vicar*
- Cadeirydd-lleyg | *a lay-Chair**
- Ysgrifennydd | *a Secretary**
- y 2 Warden dros yr Ardal Weinidogaeth | *the 2 Ministry Area Wardens*
- Trysorydd yr Ardal Weinidogaeth | *the Ministry Area Treasurer*
- ein GGPIT | *our CYFME*
- *ein Darllenwyr | our Readers*
- *1 cynrychiolydd o bob eglwys | 1 representative from each church (efallai 2 o Nefyn | perhaps 2 from Nefyn).*

Does dim yn wahardd y Cadeirydd-lleyg*, yr Ysgrifennydd*, y Wardeniaid a Trysorydd yr Ardal Weinidogaeth, y GGPIT, na'r Darllenwyr i wasanaethu fel gynrychiolwyr eglwys.

*Apwyntiadau wedi eu gwneud gan y CAW yw Cadeirydd-lleyg a'r Ysgrifennydd ac nad ydynt yn swydd sydd yn derbyn hawliau pleidleisio normal oni bai fod y swydd yn cael ei lenwi gan rywun â rôl arall sydd yn derbyn yr hawliau yna. Ond mae'r Cadeirydd yn derbyn y bleidlais fwrw.

Bydd gan bob cynrychiolydd dirprwy sydd yn fodlon cymryd ei le pan fo angen.

Again, nothing prohibits the lay-Chair, the Secretary*, the Churchwardens and Treasurer, the CYFME, nor the Readers to also serve as representatives from a church.*

**The lay-Chair and Secretary are appointments made by the MAC and positions which doesn't carry normal voting rights unless filled by someone with another role which does carry those rights. The Chair, however, holds the casting vote.*

Each representative will have an associated deputy, willing to take their place in the event of unavailability.

Ex-officio

Nid oes angen ethol y swyddi isod ar y CAW gan ei fod yn derbyn lle *ex-officio* (oherwydd ei swydd).

The below places on the MAC are ex-officio (by virtue of their office) and not needing to be elected:

Ficer Vicar	Y Parch The Rev'd Richard Wood
Warden y Bobl People's Warden	Fel wedi cael ei ethol As elected
Warden y Ficer Vicar's Warden	Fel wedi cael ei benodi As appointed
Trysorydd yr Ardal Weinidogaeth Ministry Area Treasurer	I'w gael ei ethol To be elected
GGPIT/CYFME	Mrs Naomi Wood
Darllenwr Reader	Mr Joe Worthington
Darllenwr Reader	Mr Donald Roberts

Cynigion | Proposals

Dyma'r cynigion o'r Cyfarfodydd Cynulleidfaol (Eglwysi) Blynyddol dros eu gynrychiolydd ar y CAW.

Below are the proposals made at the Annual Congregational (Church) Meetings for each church's MAC representative:

	Cynrychiolwr Representative	Dirprwy Deputy
St Beuno, Pistyll	Anne Hall	Doreen Cartwright
St David, Nefyn	Pamela Stunt	Buddug Jones
St Eder, Eder	Wyn Hughes	
St Cwyfan, Tudweiliog	Siwsan Griffith	Mary Conchie
St Gwynhoedl, Llangwnnadi	Mary Moore	John Tierney
Santes Fair, Bryncroes	Edwin Evans	Donald Roberts
St Beuno, Botwnnog	Sarah Booth	Dave Best
St Iestyn, Llaniestyn	Hywel Parry-Smith	Maureen Joyce
St Tudwen, Llandudwen	Joe Worthington	Jacque Hughes-Jones

Trysorydd | Treasurers

Cynigion | Proposals

Dyma'r cynigion o'r Cyfarfodydd Cynulleidfaol (Eglwysi) Blynyddol dros eu Trysorydd.

Below are the proposals made at the Annual Congregational (Church) Meetings for each church's Treasurer:

St Beuno, Pistyll	Anne Hall
St David, Nefyn	Anne Hall
St Eder, Eder	Griff Roberts
St Cwyfan, Tudweiliog	Rosemary Wynne-Finch
St Gwynhoedl, Llangwnnagl	Keith Dabson
Santes Fair, Bryncroes	Haydn Jones
St Beuno, Botwnnog	Joan Bakewell
St Iestyn, Llaniestyn	Maureen Joyce
St Tudwen, Llandudwen	Bob Thomas

Rhaid apwyntio Trysorydd yr Ardal Weinidogaeth.

Ar hyn o bryd mae'r rôl yn golygu cadw Cyfrif yr Ardal Weinidogaeth, a ddefnyddir i dalu costau ar ran yr Ardal Weinidogaeth gyfan.

Mr Dave Best yw Trysorydd presennol yr Ardal Weinidogaeth.

Isod mae lle i'ch cynnig chi o Drysorydd yr Ardal Weinidogaeth.

The Ministry Area Treasurer also needs to be appointed.

At present this role involves maintenance of the Ministry Area Account, used to pay expenses on behalf of the whole Ministry Area.

The current Ministry Area Treasurer is Mr Dave Best.

Below is space for our proposal for Ministry Area Treasurer.

Trysorydd yr Ardal Weinidogaeth Ministry Area Treasurer	
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Cynrychiolydd Synod a Gynhadledd yr Esgobaeth Synod and Diocesan Conference Representatives

Cymeradwyodd Cynhadledd yr Esgobaeth 2015 nifer fawr o newidiadau strwythurol ym mywyd yr Esgobaeth. Mae strwythur y Ddeoniaeth wedi ymuno â Synodau, ac rydyn ni, felly, yn rhan o Synod Gogledd Meirionnydd.

Rydym ni yn cael ethol 6 cynrychiolydd i'n Synod ni ac i'r Gynhadledd yr Esgobaeth (yr un chwech i'r ddau).

- *hyd at* 3 Darllenwyr
- 3 Cynrychiolydd-lleyg

(Argymhellir Cyngor yr Esgob fod y Cyfarfodydd Festri yn ystyried ethol y Wardeniaid Eglwys fel gynrychiolydd-lleyg.)

Isod mae lle i'ch cynigion dros ein cynrychiolydd yn Synod a Chynhadledd yr Esgobaeth.

The 2015 Diocesan Conference approved many structural changes in the life of the diocese. Our Deanery structure has now been superimposed with Synods, meaning that we are now part of the North Meirionnydd Synod.

We are able to elect 6 representatives jointly to both our Synod and the Diocesan Conference:

- *up to 3 Readers*
- *3 lay Representatives*

(The Bishop's Council recommends that Vestry Meetings give consideration to the election of Ministry Area Wardens as lay representatives.)

Below is space for proposals for our Representatives at Synod and Diocesan Conference.

3 Darllenwyr 3 Readers	Joe Worthington
	Donald Roberts
	Gwag Vacant
3 Cynrychiolwyr-lleyg 3 lay Representatives	

Penodiadau | Appointments

Wardeniaid | Wardens

Dyma'r cynigion o'r Cyfarfodydd Cynulleidfaol (Eglwysi) Blynnyddol dros Warden bob eglwys.

Below are the proposals made at the Annual Congregational (Church) Meetings for each church's Wardens:

St Beuno, Pistyll	Anne Hall	
St David, Nefyn	Buddug Jones	
St Edern, Edern	Griff Roberts	Wyn Hughes
St Cwyfan, Tudweiliog	Siwsan Griffith	
St Gwynhoedl, Llangwnnagl	John Tierney	Fred Hampson
Santes Fair, Bryncroes	Edwin Evans	Rene Evans
St Beuno, Botwnnog	Sarah Booth	Dave Best
St Iestyn, Llaniestyn	Hywel Parry-Smith	Maureen Joyce
St Tudwen, Llandudwen	Joe Worthington	

Ymchwilwyr Annibynnol | Independent Examiners

Dyma'r cynigion o'r Cyfarfodydd Cynulleidfaol (Eglwysi) Blynnyddol dros Ymchwilwyr Annibynnol bob eglwys.

Below is space for proposals for each church's Independent Examiner:

St Beuno, Pistyll	
St David, Nefyn	
St Edern, Edern	
St Cwyfan, Tudweiliog	
St Gwynhoedl, Llangwnnagl	
Santes Fair, Bryncroes	
St Beuno, Botwnnog	
St Iestyn, Llaniestyn	
St Tudwen, Llandudwen	

Children, Youth & Families

by our CYFME, Naomi Wood

Wow. What a busy year we have had!

Last year we launched **Paned P'nawn** – our afternoon tea style service in the Canolfan in Nefyn once a month. Aimed especially (though not exclusively) at young families we have a time of craft, cake, tea, chat and worship together. We had over 60 people of all ages at our last gathering on Easter Day! We cannot say thank you enough to everyone that leads, bakes cakes, serves the teas and helps make this the family community that it is.



Our next one is 24th April at 3pm (the last Sunday of each month). Do come and join us!

Our work with schools seems to be going from strength to strength and we are very fortunate to have such a good relationship with them. We now have 3 **Open the Book** Teams who each go into their local school once a fortnight to share Bible stories with the children (and their teachers!). We



currently have groups in Nefyn, Tudweiliog and Pont y Gof. The Tudweiliog group is still very new and we would love some new volunteers. Both Nefyn and Tudweiliog groups are run with volunteers from both the local Chapel and Church. Do get in touch if you would like to learn more and/or get involved.

In addition to Open the Book in Tudweiliog school we have started a weekly after-school group - **Clwb Mawrth**. Again, this is run with the local Chapel. We would love a few more volunteers to come onto the rota to help with this.

Perhaps the biggest 'projects' we have worked on with our local schools have been the **Stable Trail** and **Taith y Pasg**.

We have now run 2 Stable Trails in St Beuno's, Botwnnog. Our most recent was opened up to all the schools in Bro Madryn and we were also able to welcome some from Bro Enlli! With a grant from the Diocese we were able to pay for the buses to bring the children.

With the Stable Trail being such a huge success we decided to run an Easter version – Taith y Pasg. This was limited to Years 5&6 (as opposed to children from years 2&3 that came to the Stable Trail). Taith y Pasg was run in St David’s Church, Nefyn. The children started in the meeting room at the back which was converted into the Upper Room of Maundy Thursday.



'The Crew' © Dave Custance 2015

From there they went into the Garden of Gethsemane, to Pilate’s Court, through Jerusalem to the foot of the cross and finally to the empty tomb. Once again we were able to use money from Bangor Diocese to cover the cost of the buses to bring children from Ysgol Pont y Gof, Llanaelhaearn and Pentreuchaf. Ysgol Nefyn also came but didn’t need a bus! It was brilliant to have people from several of our different churches involved. Thank you again to the volunteers who cleared the path, hoovered and cleaned, loaned plants, cooked lunches for the team, acted different parts and much, much more.

Our work in our schools continues with one-off events such as pretend baptisms and weddings as well as Harvest and Christmas celebrations. Naomi Wood and Theresa Evans (Llaniestyn) are the Church Governors at Ysgol Pont y Gof who have recently had an excellent Estyn inspection and are now preparing for their Church in Wales inspection.



Last Summer a group of us spent many days on the beach playing cricket, making beaded jewellery, telling stories and spending time with local families and holiday-makers. **Halen Haf** was, in addition to being a good excuse to go to the beach, an amazing time simply ‘being the church’ in our community. One young boy who had come to the beach with his grandparents described it as the ‘best afternoon he’d ever had’. All we did was play cricket and invite them to join in! Could you play cricket on the beach or build sandcastles – or even simply sit and chat to a family? This could be something you could do this summer!

Halen Haf was a great for us to do as local church after Scripture Union's Beach Mission team had left following their 2 weeks in Nefyn. We are looking to develop our relationship with the Beach Mission and pray for them as their new leader, Luke, takes over this year.

A very simple activity we ran last year was a **Geocaching group**. Aimed at families, though not exclusively, this is an opportunity to get outside and go for a walk with a group of people with the challenge of finding some hidden caches along the way. We explored Aberdaron and some of the local coast path together. We hope to run more of these this summer exploring more of the area in which we live.

Sioe Nefyn is coming up in May and we are still hoping to have a stand at the show at which we will have crafts and activities for children and their families. Do speak to Naomi or Sarah Booth if you would like to help out.

In the year ahead we are launching '**Just Desserts**', an evening for women (and particularly the young mums of Paned P'nawn) to come together to share and support each other with a talk or a craft activity – and there will be pudding! The Nanhoron Hotel, Nefyn are hosting us. Do chat to Naomi or Sarah for more information.

We are very grateful to Scripture Union Wales for their support through John Settatree and Helen Franklin and also to Trobwynt (Rachel Settatree and Andrew Settatree). However, we are always looking for new volunteers and would love to know whether you could help in anyway – from baking, to praying, to leading – no gift is unwanted!



*Our rugged shepherds! © Dave Custance 2015
(getmydrift.photoshelter.com)*



SAFEGUARDING POLICY

Parish / Ministry Area* / Mission Area*
(*Ministry / Mission Area name only to be used in united and merged Parishes)

OBJECTIVE

The Church aims to safeguard children, young people and adults at risk by providing safe people, safe places and safe activities, providing the necessary expenditure, administration, training, supervision and monitoring of our policy to enable us to nurture them in the Christian Faith, and further the mission of Christ.

OUR OBLIGATION TO CHILDREN AND YOUNG PEOPLE

"Let the children come to me; do not try to stop them for the Kingdom of Heaven belongs to such as these." Matthew 19. 14

Implicit in these words of Jesus is a recognition of the unique status of children and young people.

- † We will respect children as persons in their own right and give them special protection because of their vulnerability.
- † We will constantly pray for our work with children and young people.
- † We accept and stress the main principle of the Children Act 1989 that the child's welfare is paramount in all circumstances.
- † We will act responsibly and with integrity towards children and young people.
- † We will not exploit our relationship of trust.
- † We will maintain the highest standards of care at all times.

OUR OBLIGATION TO ADULTS AT RISK

"A new command I give you: Love one another. As I have loved you, so you must love one another." John 13. 34

Pastoral ministry with adults is not a matter of procedures and rules. Clergy, lay pastoral visitors and church workers should work together with adults risk and recognise that all adults at risk have a right to:

- † Be treated with respect and dignity.
- † Have their privacy respected.
- † Be able to lead as independent a life as possible.
- † Be able to choose how they live their lives.
- † The protection of the law.
- † Have their rights upheld regardless of ethnic origin, gender, sexuality, impairment or disability, age, religious or cultural background.
- † Their chosen language or means of communication.
- † Be heard.

GUIDELINES FOR GOOD PRACTICE

- We will treat seriously all allegations of abuse or risk of abuse, whether physical, sexual, emotional, financial or neglect and act accordingly as set out in the Church in Wales' Safeguarding Policy*.
- All persons working directly with children and young people and/or adults at risk will complete a Disclosure and Barring Service check and will be suitably trained.
- Unless in an emergency there will always be more than one adult with one or more children or young persons whether on or off site. In one to one situations we will ensure that the place or room can be observed by another adult.
- We will minimise the risks to children, young people and adults at risk by providing a safe, secure environment. Buildings will be checked for safety in accordance with Church in Wales Health and Safety Regulations and Guidance.
- If medical need arises we will seek appropriate care.
- We will ensure adequate insurance for both on and off site activities.
- When transporting children or adults at risk in any vehicle organised by the Benefice we will ensure that the vehicle is adequately insured and adheres to current relevant legislation.

This Policy was accepted by the Parochial Church Council on and is reviewed annually.

Signed.....On behalf of the Parochial Church Council

*A copy of the Church in Wales' Safeguarding Policy can be accessed on line at
<http://www.churchinwales.org.uk/structure/representative-body/publications/downloads/safeguarding-policy-2016/>

For General Safeguarding enquiries, please contact

The Parish Safeguarding Coordinator: Contact No.

The Provincial Safeguarding Support Officer: Contact No.

If you want to speak to someone about any safeguarding concerns or an allegation please contact:

The Head of Safeguarding: Elaine Cloke Contact No. 07787 244037

Gofal Bugeiliol | Pastoral Care

One of the greatest challenges of life as a Ministry Area is offering good pastoral care to those in our churches but also to the wider community. The shape and population of Bro Madryn is such that, as has always been recognised, this task is not possible for one person, even under a previous understanding of the role of the cleric. Our churches have always shown Christian care and compassion through members of our congregations visiting those in need within the parish. In recent years the Church has joyfully been rediscovering the scope of the ministry offered by those who are not ordained, and we now have the ability to both recognise and support this through licensed lay ministries and locally-commissioned ministries.

It has been one of my greatest joys this year to be able to work with a group of people as we have looked together at pastoral visiting. This group of people have now accepted my invitation to form a Pastoral Visiting Team, and they will be commissioned, with your support, during this Annual Vestry Meeting.

Very importantly, this is not to say that those of you who are not members of this Team are now prohibited from visiting people on behalf of the Church! Please, please continue to do so! The care which you offer is in no way inferior to what this Team will bring with them – this is simply a group of people who have received particular training in this regard and who we, together, are asking to represent Bro Madryn as they show God's love to those they visit. There are elements of appropriate accountability in the establishing of this Team, but again, that is not to say that those who visit without being members of it are not trusted! You are trusted and deeply appreciated.

If anyone else within Bro Madryn thinks that this is a ministry in which they can share, then I would be delighted to hear it, and would hope to be able to run the training again in the very near future in order to see the Team grow. We would particularly benefit from more Welsh-speaking members.

I am hugely grateful to the Team for undergoing the training and have great confidence in what they are able to offer. I am particularly grateful to Mary Moore for being willing to also act as the Administrator of the Team, ensuring its smooth running. Further details about how the Team will operate are on the following pages.

Richard

Bro Madryn Pastoral Visiting Team

Membership

All those in good standing with Bro Madryn, who have undertaken, to the Vicar's satisfaction, the training required and offered, and who have signed up to the Code of Practice.

Namely: Mary Moore (Administrator), Pat Best, Sarah Booth, Anne Hall, Nancy Saville, Will Moore, Janet Parkinson & Mike Wray.

Code of Practice

- Full adherence to the Church in Wales Safeguarding Policy (as adopted by Bro Madryn).
- Membership of the Team necessitates attendance at Team Meetings as and when they are arranged (as much as is practically possible). Team members who do not attend Team meetings with sufficient regularity put themselves at risk and may not be able to continue on the Team as a result.
- Team members will be aware of their own emotional and spiritual response to this work and ministry, seeking advice and help as required, receiving with good grace the advice of other members of the Team in this regard.
- Team members will monitor the amount of time they spend on this work and ministry, ensuring that, whilst it is an offering of service to God, they will be aware of their responsibility to their own health and wellbeing and their other commitments – especially their family.
- The Pastoral Visiting Team, as part of Bro Madryn, is explicitly a Christian ministry. Sharing elements of our own faith is certainly an appropriate expression of pastoral care, but should be done advisedly and with humility. Visitors should, unless they feel it is inappropriate, offer to pray with or for those they visit. Proselytism has no place in this ministry.
- Team members will be responsible for their own safety and will take appropriate precautions.
- The visitor will inform someone that they intend to carry out a visit in advance.
- One-to-one visits only to be conducted with a person of the same sex.
- Where appropriate/necessary, two members of the Team (at most) may conduct a visit together.
- The Team will work with the Administrator (also a member of the Team) to ensure that the ministry is effective and in good order.

- Offering advice can fall within this ministry, but, particularly on financial matters, the person being visited should be encouraged to seek professional and official services for help.
- Team members are to wear identification badges whilst on visits and will provide the supplied calling-cards to those they visit.
- Appropriate travel expenses may be reclaimed, if desired, from Bro Madryn, through the administrator.
- This Code of Practice can and should be developed by the Team, in agreement with Richard.

Agreement

I agree to be a member of the Bro Madryn Pastoral Visiting Team, offering my service to God through the good pastoral care of those in need. I will apply its Code of Practice, particularly adherence to the Church in Wales Safeguarding Policy, and agree to receive the leadership of the Bishop of Bangor and the Vicar of Bro Madryn in this ministry.

Team Meetings

The Team will meet regularly for mutual support and confidential discussion of any issues which have arisen. These meetings will be arranged on a mutually agreeable basis with the Team members, but an initial estimate of occurring monthly.

Administration

Mary Moore will act as the initial Administrator of the Pastoral Visiting Team, at the invitation of the Vicar. The Vicar retains responsibility for the good-running of the Team and the care of its members. The Administrator will be contactable through the email address pastoralvisiting@bromadryn.church and (01758 770505).

Wardens will be asked to compile a list of those known to the church who they feel might benefit from the Pastoral Visiting Team. They will be asked to provide names, addresses and phone numbers and any other information which they think is particularly relevant – e.g. publicly-known long-term illness, other members of the household. They will be asked, if they feel able, to contact these people (either themselves or by another member of the congregation) in advance to check that they would be happy with a visit. They will also be asked to provide details of how they might already be visited, on a friendship or neighbourly basis, by members of Bro Madryn already.

This information will be passed to Mary, who will maintain a list of all such people who we consider to be within the purpose of the Team.

Wardens will be able to supply Mary with additional names and information as and when it becomes known.

All such information will be securely and confidentially held, for sole use by the Team and the Vicar for the purposes of the Pastoral Visiting Team.

The Team will meet once this list has been compiled and consider who on the Team might be a good match with those on the list. With due consideration to the amount of time each member of the Team is able to commit to this work, a plan will be drawn up as to when initial visits will be made. Wherever possible, those intended to receive a visit will be contacted in advance, in the first instance by the visitor, or the Administrator, or the Warden who identified them, to let them, know who will be visiting them and when. Whilst these are being carried out, the regular Team Meetings will begin, at which appropriate feedback will be given about visits undertaken and a plan for continued visits will be made, recorded by the Administrator. The discussions at these meetings will be entirely confidential, as per the Church in Wales (and therefore the Bro Madryn) Safeguarding Policy.

Each visit by a member of the Team will be reported to the Administrator, simply to keep a record. She may keep basic notes of any points raised by the visitor about practicalities. If a visit raises any particular concerns to the visitor, they will be bound by the Safeguarding Policy in the first instance, but if the concern is not of that order, they will bring it to the Team Meeting.

The regular Team Meetings will continue to report on how visits are going, how the Team are feeling and how they are responding to the work. These meetings will be a place for sharing wisdom on both the specific details of visits and the wider development of this work and ministry.

In the event of a particular pastoral situation arising, members of Bro Madryn will be able to contact the Administrator with the suggestion of a visit taking place. The Administrator, consulting the Vicar if necessary, will invite the member of the team most suitable/available to make that visit.

Commissioning

A short act of commissioning those who will be the first members of the Pastoral Visiting Team will take place during the Annual Vestry Meeting on Wednesday, 20th April, 2016. Further members will be commissioned as and when appropriate.

Act of Commissioning

A Reading from Luke, chapter 4, verses 14-21.

A Ministry Area Warden	On behalf of the people in the Bro Madryn, I present Pat Best, Sarah Booth, Anne Hall, Nancy Saville, Mary Moore, Will Moore, Janet Parkinson & Mike Wray to you to be commissioned as a Pastoral Visiting Team.
Vicar	Do you, the people of Bro Madryn, believe that these people are called by God to do this work in your midst?
All	We believe they are called.
Vicar <i>to the Pastoral Visiting Team</i>	The task of Pastoral Visitors is to assist where needed in guiding, healing, reconciling and sustaining the whole community and not just the church congregations. Do you believe that you are being called by God to provide this ministry?
The Team	I do believe that I am being called by God to this work.
Vicar	The provision of pastoral care within this team is a task shared with me and the Bishop. Will you do all you can to undertake this ministry with care and respect for those you represent?
The Team	With the help of God, I will.
Vicar	In offering care to others we follow the pattern of our Lord Jesus Christ who came amongst us as the Good Shepherd, seeking out those in need, providing words of comfort and hope, and bringing healing to those who were sick in mind, body or spirit. Will you do all you can to continue this ministry of Christ today?
The Team	With the help of God, I will.
Vicar	This ministry is demanding work. Will you do all you can to take care of yourselves, both in preparation and recuperation?
The Team	With the help of God, I will.
Vicar	Will you be faithful in praying for those whom you visit, commending them to God's care and protection?
The Team	With the help of God, I will.

**Gweler y llythyr isod gan y Parchedicaaf Pat Storey
ag Esgob Andy ynglŷn â'r linc
efo Esgobaeth Mith a Chil Dara.**

**Please see below a letter from the Most Reverend Pat Storey
and Bishop Andy regarding the link
with the Diocese of Meath and Kildare.**

Dear Friends

We are writing this joint letter to you following the successful visits by both of our dioceses to each other in the last year. These have both inaugurated and cemented a growing friendship and relationship which we believe has already blessed both dioceses. We are looking forward to developing our link into the future.

The reason for writing to you now is threefold.

Firstly we wish to inform you that the dioceses of Meath and Kildare have invited colleagues from Bangor diocese to visit once again this year and we have agreed a date for this which is 2-4 December. A programme for this visit will be arranged much nearer the time.

Secondly Bishops Pat and Andy have agreed to hold a joint clergy gathering in Bangor diocese in 2017 which will allow us to explore ministry issues together and learn in an atmosphere of worship and fellowship. We will confirm the details of this in due course.

Thirdly we are conscious that churches may wish to partner with each other and develop local links across the Irish Sea. Some have already indicated they wish to pursue this now and we welcome this. So that we are able to offer informed support, we are asking you to contact us at an early stage if you wish to make a link which will enable us to both facilitate and encourage the development in a more active way.

We are encouraged by the unity we have enjoyed and by the strong sense of believing that God is leading us forward and hold this link before God in our prayers

All grace and peace to you

In God



Most Reverend Pat Storey
Bishop of Meath and Kildare



Rt Rev Andy John
Bishop of Bangor

Eglwys
Bro  **Madryn**
Churches

Cyfarfod Ffestri Blynyddol
Annual Vestry Meeting

www.bromadryn.church